

**Westfield Façade Improvement Grant  
Program Agreement**

This Westfield Façade Improvement Grant Program agreement (the "Agreement") dated \_\_\_\_\_ is between \_\_\_\_\_ (the "Applicant") and the City of Westfield (the "City").

Address of property to be improved (the "Project Site"): \_\_\_\_\_  
Parcel number(s) of Project Site: \_\_\_\_\_

Summarize approved project (the "Project"): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Project must be completed within six months of the date of this Agreement.  
(Initial)

\_\_\_\_\_ "After" photos, paid invoices and/or copies of receipts itemizing all eligible costs, and  
(Initial) copies of cancelled checks must be submitted within thirty days of the completion of the Project.

Amount of Façade Improvement Grant Award (the "Grant"): \$\_\_\_\_\_

Any unapproved changes to the Project may void this Agreement and result in nonpayment of the Grant. If changes to the Project are necessary, it is the responsibility of the Applicant to immediately contact the Façade Improvement Grant Program Administrator for additional review before continuing with the Project.

Expenses incurred prior to receipt by the Administrator of a signed Agreement do not qualify for the Program. The Grant will be issued after Project completion and upon the Applicant's submission of "after" photos, paid invoices and/or copies of receipts itemizing all eligible costs, and copies of cancelled checks to the Administrator.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

City of Westfield, Indiana: \_\_\_\_\_ Date: \_\_\_\_\_  
City of Westfield, Indiana